**TEMARIO 1st TERM**

**4th Business & Management**

**Fecha: 23/06**

**Theory**

* CVs and Resumes. Characteristics
* Networking/ Speed networking
* Work- life balance

**Vocabulary and Grammar**

* **CVs and Resumes**: Similarities and differences
* **Working life**: Describing work collocations. Present Simple vs Continuous
* **Work-life balance**: vocabulary. Verb patterns.

**Writing**

* Cover letters
* Essay

**TEMARIO 1st TERM**

**5th Business & Management**

**Fecha: 27/06**

**Theory**

* Security measures and breaches.
* Networking/ Speed networking
* Logistics. Supply chain and shadow work

**Vocabulary and Grammar**

* **Security**: phrasal verbs. Articles
* **Working life**: measures and breaches
* **Logistics**: supply chain and related vocabulary

**Writing**

* Essay
* Report

**TEMARIO 1st TERM**

**5th Reading & Writing**

**Fecha: 25/ 06** Materia promocional

**Vocabulary**

* Education
* Personality adjectives
* Relationships

**Reading and grammar**

* Part 1: multiple choice cloze
* Part 2: open cloze
* Part 5: multiple choice
* Part 7: multiple matching

Writing

* Opinion essay

**TEMARIO 1st TERM**

**6th Business & Management**

**Fechas: 27/06**

**Grammar and Vocabulary**

* **Making decisions**: types of personalities ad adjectives
* **Motivation**: motivation at work; ways of motivating employees. Material and non-material benefits.
* **First impressions**: virtual impressions- website localization; adjectives.
* **New ideas**: innovation and invention; phrasal verbs

**Writing**

* Essay

**TEMARIO 1st TERM**

**6th Language**

**Fechas:**

* **Escrito: 24/ 06**
* **Oral: 18/06**

**Grammar and Vocabulary**

* Similarities and differences.
* Present tenses. Omission and substitution
* Memories
* Past tenses

**Writing**

* Essay